



**AN INCOMPLETE APPLICATION WILL NOT BE PLACED ON THE AGENDA UNTIL ALL OF THE REQUIRED ATTACHMENTS AND/OR ITEMS LISTED ON PAGE 2 ARE SUBMITTED.**

**APPLICANT INFORMATION**

Name: Kraig Magas, AIA (Don Duffy Architecture)  
Address: 301 Providence Road  
City: Charlotte State: NC Zip Code: 28207 Telephone: (office#: 704.358.1878)

**OWNER INFORMATION**

Name: Jason Cagle & Holly Griffin  
Address: 122 Union Street, North  
City: Concord State: NC Zip Code: 28025 Telephone: Jason (cell#: 704.956.3821)  
Holly (cell#: 704.956.6225)

**SUBJECT PROPERTY**

Street Address: 122 Union Street, North P.I.N.# 56207993270000  
Parcel ID#: 5620-79-9327  
Area (acres or square feet): .55 acres Current Zoning: RM-1 (per Concord Land Use: Single-Family Residential  
GIS webpage)

**Staff Use  
Only:**

Application Received by: \_\_\_\_\_ Date: \_\_\_\_\_, 20 \_\_\_\_\_  
Fee: \$20.00 Received by: \_\_\_\_\_ Date: \_\_\_\_\_, 20 \_\_\_\_\_

*The application fee is nonrefundable.*

### General Requirements

The Unified Development Ordinance imposes the following rules, regulations and requirements on requests for Certificates of Appropriateness. The applicant must, with reference to the attached plans, demonstrate how the proposed use satisfies these requirements:

1. Project or Type of Work to be Done: Basement Renovation (Connect '2' separate existing basements/crawlspaces together and condition), 1st Floor Renovation (new 'building code compliant basement stair & new powder room), 1st Floor Addition (new rear covered porch with new raised terrace & new patio) and existing garage upfit (with new rear exterior stair to attic).

2. Detailed specifications of the project (type of siding, windows, doors, height/style of fence, color, etc.):

I cteci g'ul'f lpi <r'tqxkf g'pgy "3z8'luqkf" )egf ct'y qaf 'ncr 'ul'f lpi "uk g'f g'cklpi "v'o cvej "qtki lpcn: 'new i cteci g'tqqh'ul'f g'f qqt" gzv'pukp' "curj cn'uj lpi ngu"v'o cvej "gzkukpi + 'new garage ext. stair (p.t. wood [stained/painted], pgy 'y lpf qy u' ("gz'f qqtu'gs wcn' v' "Mqndg" ("Mqndg" "J g'kci g'Ugt'ku'y qaf "kpuw'v'f 'y lpf qy u'y l'uko w'v'f 'f k'kf g'f 'h'g'o w'v'p'u'v'o cvej "gzkukpi "f g'cklpi + 'pgy " dtlen'x'gpgt "v'o cvej "gzkukpi "eqwtukpi . "eqmt" ("f g'cklpi + 'new ecuv'uv'pgg'ecr u'v'o cvej "gzkukpi "eqmt" ("f g'cklpi + 'new uq'kf " y qaf "dqz'kpi l'pvcdr'wt'g"v'o cvej "gzkukpi "eqmt" ("f g'cklpi + 'new rear porch parapet (solid cedar wood trim, color to match existing trim), new | l'pno g'cn'uv'pf lpi "ugco 'l'q'q'h'v'o cvej "gzkukpi "eqmt" ("f g'cklpi + 'new j ctf uecr g'uw'h'cegu"v' "dg" d'w'g'uv'pgg' " \*cu'j r't' r' cw'gtp + 'y l'dtlen'it'qy m'eni'dq'f g't "dtlen'v'q"v'o cvej "gzkukpi + 'new i w'g'tul'f qy pur q'wu' "r't g' h'p'k'j g'f "cn'w' l'p'w'o "v'o cvej " gz'kukpi "eqmt" ("f g'cklpi +. Refer to attached drawings, materials board and list of materials for additional information.

#### Required Attachments/Submittals

1. Scaled site plan, if additions or accessory structures are proposed, on letter, legal or ledger paper. Larger sized copies will be accepted if **16 folded copies** are submitted for distribution.
2. A photograph of the front of the house.
3. Photographs of site, project, or existing structures from a “before” perspective
4. Drawings, sketches, renderings, elevations, or photographs necessary to present an illustration of the project from an “after” perspective.
5. Samples of windows, doors, brick, siding, etc. must be submitted with application.
6. Detailed list of materials that will be used to complete the project.

\*\*\*Applications may be submitted electronically.\*\*\*

### Certification

(1) I hereby acknowledge and say that the information contained herein and herewith is true and that this application shall not be scheduled for official consideration until all of the required contents are submitted in proper form to the City of Concord Development Services Department. (2) I understand that City staff and/or members of the Historic Preservation Commission may make routine visits to the site to insure that work being done is the same as the work that was approved. (3) I understand that photographs of the completed project will be made to update the City’s historic districts inventory database.

July 17, 2019

Date

Kraig Magas, AIA on behalf of Jason Cagle & Holly Griffin

Signature of Owner/Agent